

# **Addendum No. 1 to the Tender Document**

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## **RENTING-OUT OF TUCK SHOPS AT METROBUS STATIONS IN LAHORE**

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### **PUNJAB METROBUS AUTHORITY**

2<sup>nd</sup> floor, Transport House  
11-A, Egerton Road, Lahore, Pakistan  
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**ADDENDUM TO PAGE NO. 15 OF THE RFP ISSUED ON FEBRUARY 3, 2013**

**15. Preparation / Submission of Tender**

- 15.1. The Bidder is allowed to bid for either of the Options 1 and 2 but not both. The Bidder is not allowed to bid for only a part of the services for either of the options or to submit multiple bids for the same lot under Option-2.
- 15.2. The Bidder is allowed to visit the site/Metrobus Tuck shops and conduct a due diligence before submitting the tender
- 15.3. The Tender and all documents relating to the Tender, exchanged between the Bidder and the Owner, shall be in English. Any printed literature furnished by the Bidder in another language shall be accompanied by an English translation which shall govern for purposes of interpretation of the Tender.
- 15.4. The Tender shall be submitted along with the prescribed Forms, Annexes, Documents, etc. which shall be typed, completely filled in, stamped and signed by the Bidder or his authorized representative. In case of copies, photocopies may be submitted.
- 15.5. Further required information is listed below, as a supplement to other requirements listed in the document:
  - 15.5.1. list of bidder's major clientele (*where applicable*)
  - 15.5.2. details related to relevant experience in the business with all supporting documents and documented proof;
  - 15.5.3. complete details of the business operations being carried out by the Bidder with all supporting documents and documented proofs
  - 15.5.4. valid GST and NTN
  - 15.5.5. SECP registration Certificate / *Form - C for AOPs*
  - 15.5.6. detailed supply chain management plan (*optional; however, shall be provided by the successful bidder for information purposes*)
  - 15.5.7. detailed quality assurance plan including methodology (*optional; however, shall be provided by the successful bidder for information purposes*)
- 15.6. The Technical and Financial proposals shall be submitted in two different envelopes, the envelopes will be clearly marked 'Technical Proposal' and 'Financial Proposal'. Each proposal shall be in two sets i.e. the original and the copy. In the event of any discrepancy between the original and the duplicate, the original shall govern.
- 15.7. The Technical Proposal shall contain the following, without quoting the price:
  - 15.7.1. Technical Proposal Submission Form
  - 15.7.2. Technical Evaluation
  - 15.7.3. Financial Capacity of the Bidder
  - 15.7.4. Power of Attorney
  - 15.7.5. Undertaking (All terms & conditions and qualifications listed anywhere in the RFP have been satisfactorily vetted)
  - 15.7.6. Affidavit
  - 15.7.7. *Tender Security: For either one of the options (Option-1 and Option-2) or both.*
  - 15.7.8. Covering letter duly signed and stamped by authorized representative.
  - 15.7.9. Evidence of eligibility of the Bidder

- 15.7.10. Evidence of conformity of the Services to the Tender Document
- 15.7.11. Technical Brochures / Literature (*optional*)
- 15.7.12. The statement signed by the authorized representative of the Bidder
- 15.7.13. Valid Registration Certificate for Income Tax and Sales Tax
- 15.7.14. Income Tax & Sales Tax Returns for the last three tax years

**ADDENDUM TO PAGE NO. 34 OF THE RFP ISSUED ON FEBRUARY 3, 2013**

**Annexure-C2: Technical Evaluation Criteria**

- It is mandatory to score minimum 70% of total marks

<b>Sr. No.</b>	<b>Criteria</b>	<b>Max. Marks</b>	<b>Comment/Description</b>
1	Number of Tuck shops / bakery outlets being managed by the Bidder	20	up to 10 = 10 points 10 to 20 = 14 points 20 or more = 20 points
2	No. of years of experience in Tuck shop / bakery business	20	up to 10 years = 10 points 10 to 20 years = 14 points 20 to 30 years = 18 points 30 years or more = 20 points
3	Total number of personnel employed by the bidder	20	Less than 50 = 2 points 50 to 100 = 5 points 100 to 200 = 10 points 200 to 300 = 16 points 300 or more = 20 Points
4	Owned manufacturing facility for food/bakery items	10	Yes = 10 points
5	Certified to ISO's management system standards for: ISO 9000 'Quality Management' ISO 22000 'Food Safety Management'  OR  <i>Food License issued by Punjab Food Authority or equivalent</i>	10	None = 0 points Any one = 5 points Both = 10 points  <u>Yes = 10 points</u>
5	Annual Turnover	10	Maximum value will get maximum marks  Point assessment for other proposals = (B/N) x Maximum Marks  <i>B = Bidder's value for Annual Turnover</i> <i>N = Maximum value quoted by a bidder</i>
6	Equity	20	Upto Rs. 100 Million = 5 points Rs. 150 Million to Rs. 200 Million = 10 Points More than Rs. 200 Million = 20 Points
<b>TOTAL</b>		<b>110</b>	<b>Minimum Passing Marks = 70%</b>