

EXPRESSION OF INTEREST (EOI)

For

**Supply, Installation, Calibration, Commissioning and
Maintenance of 36 Mobile Weighing Equipment including all
Accessories in Punjab, Pakistan**

**Transport Department
Government of the Punjab
Transport House 11-A Egerton Road, Lahore
Phone No. +92-42-99201158**

SECTION - I

1. INTRODUCTION/BACKGROUND

Spontaneous growth and unplanned urbanization has led to rapid motorization in the Punjab province. Punjab is the most urbanized province of Pakistan with approximately 32% of its population living in urban areas. As per Bureau of Statistics 32 million people are living in urban areas of Punjab. The total road length in Punjab is more than 76,000 Km, comprising of 1,610 Kms of National Highways, 16,785 Provincial Highways, 39,030 farms to markets road and more than 18,000 Kms of other roads.

The Government of Punjab has launched Khadim-e-Punjab Rural Roads Project (KPRRP) envisioning to improve the accessibility of commodities, work force to major retail and urban centers. 1569.93 Kms of rural roads have been constructed under Phase-I & II of KPRRP till March 2017. It has been observed that if road infrastructure is not properly designed or regulated with respect to overloading then often these initiatives result in loss for government exchequer due to many reasons. These include deteriorated roads, high transportation cost, fuel loses, environmental degradation and road accidents. Overloading not only significantly accelerates the rate of deterioration of road pavements but also contributes to high maintenance costs. Consequently, there is a dire need of implementing axle load management regime to cater the problem of overloading in Punjab province in particularly for KPRRP roads.

Moreover, Government of the Punjab has adopted Swedish Vision-Zero, to gradually implement the Road Safety Regime in the province on provincial, KPRRP and district roads to ensure safety and security of road users.

To achieve the objectives of Punjab growth strategy, the Government of Punjab (GoPb) has undertaken various initiatives to upgrade and build new road infrastructure in order to meet travel needs. Axle Load Management Regime (ALMR) is major component to ensure road safety and increase life of roads due to overloading. To achieve the objectives of ALMR necessary amendments have been made in Motor Vehicle Ordinance 1965 and Motor Vehicle Rules 1969.

1.1 Objectives

The objectives of the project are:

- i. Improved asset management (road infrastructure) for sustainability of roads

- ii. To improve and enhance safety of road users by restricting overloaded vehicles
- iii. To minimize the transportation cost of commercial vehicles by reducing undue damage to vehicle due to overloading
- iv. To improve environment by reducing the emissions produced by overloaded vehicles.

1.2 Terms of References (TORs)/ Scope of Work

The Terms of References (TORs), though not limited to, are as follow;

- i. Supply and installation of Thirty-Six (36) Mobile Weigh Equipment for Thirty-Six (36) Mobile Weigh Stations including all Accessories.
- ii. Calibration and Commissioning of all Thirty-Six (36) Mobile Weighing Equipment and accessories.
- iii. Maintenance of all Thirty-Six (36) Mobile Weighing Equipment for a period of one (1) year.
- iv. Data integration of all Thirty-Six (36) mobile weighing equipment with government departments (such as PITB, Transport Department etc.) for uninterrupted data stream.
- v. System provision of issuing fine slips to overloaded vehicle drivers.
- vi. Provide on-site / on-job training to government officials pertaining to installation, calibration, commissioning and maintenance of Mobile Weighing Equipment for at least two (02) months (at various locations of Punjab)

SECTION II: INSTRUCTIONS TO APPLICANTS (ITA)

A. GENERAL

2. SCOPE OF APPLICATION

In connection with the Invitation for Pre-qualification indicated in this Pre-Qualification Document (EOI), the Client, as defined in the Data Sheet, issues this EOI to applicants interested in bidding for the works described in Section 1.2, Terms of Reference/Scope of Work.

3. Instructions

- 3.1 An Applicant shall be a private or public owned legal entity (Company/Firm/Sole Proprietor), or combination of any of these in the form of association(s) including Joint Venture (JV) / Consortium of firms.
- 3.2 Unless otherwise specified in this EOI, (i) all parties shall be jointly and severally liable in all respect.
- 3.3 Change in composition of JV / Consortium of firms is not permissible till the completion of assignemt.
- 3.4 The applicant shall either be the manufacturer of weighing equipment or an authorized dealer of such manufacturer. The authorized dealer or manufacturing firm may form a JV / Consortium of firms to participate in the bidding process.
- 3.5 In case of JV / Consortium of firms, one of the partners who is responsible for performing a key function in contract or is executing a major component of the proposed contract shall be nominated as Lead Member during the Prequalification and bidding process and in the event of a successful bid, during contract execution. The Lead Member shall be authorized to incur liabilities and receive instructions for and on behalf of any and all partners of the joint venture. This authorization shall be evidenced by submitting a power of attorney signed by legally authorized signatories of all the partners.
- 3.6 The applicant must not be a defaulter of any government/semi-government/private entity of their country of origin, in any case/shape, or inventory/assets loss or defaulter of utility bills / taxes. In case of JV / Consortium of firms, none of the member shall be a defaulter of any government/semi- government/private entity of their country of origin, in any case/shape, or inventory/assets loss or defaulter of utility bills / taxes.

B. CONTENTS OF THE PREQUALIFICATION DOCUMENT

4. Sections of Prequalification Document

4.1 The document for the prequalification of Applicants (hereinafter “prequalification document”) consists of parts 1 and 2 which comprise all the sections indicated below, and should be read in conjunction with any Addendum issued in accordance with Instruction to Applications .

Part 1: Prequalification Procedures

- Section II: Instructions to Applicants
- Section III: Qualification Criteria and Requirements
- Section IV: Application Forms

Part 2: Works Requirements

- Section I: Terms of Reference / Scope of Works

4.2 The “Invitation for Prequalification Applications” issued by the Client is not part of the prequalification document.

4.3 The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish all information or documentation required by the Prequalification Document in Properly bound form, sealed and singed / stamped by the applicant. No loose paper will be accepted. No claim pertaining to loose papers and incomplete applications will be accepted. All documents must have page numbers and containing a proper index at the start of documents.

5. Clarification of Prequalification Document

5.1 A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Client in writing at the Client’s address indicated in this EOI.

5.2 The Client will respond in writing to any request for clarification provided that such request is received no later than five (05) days prior to deadline for submission of applications. The Client shall forward copies of its response to all applicants who have acquired the prequalification document including a description of the inquiry but without identifying its source. Should the Client deem it necessary to amend the prequalification

document as a result of a clarification, it shall done in accordance with the provisions of Instruction to Applicants.

6. Amendment of Prequalification Document

- 6.1 At any time prior to the deadline for submission of applications, the Client may amend the Prequalification Document by issuing Addendum / Corrigendum.
- 6.2 Any Addendum / Corrigendum issued shall be part of the Prequalification Document and shall be communicated through advertisement in print media and on relevant agencies websites i.e. PPRA (ppra.punjab.gov.pk) and Transport Department (www.punjab.gov.pk/transport).
- 6.3 The department may reject all bids or proposals at any time prior to the acceptance of a bid or proposal, as per Rule 35(1) of Punjab Procurement Rules, 2014”.

C. PREPARATION OF APPLICATIONS

7. Cost of Applications

- 7.1 The Applicant shall bear all costs associated with the preparation and submission of its application. The Client shall in no case be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process.

8. Language of Application

- 8.1 The application as well as all correspondence and documents relating to the prequalification shall be in English. Any document in any other language must be accompanied by its verified translation in English.

9. Documents Comprising the Application

- 9.1 The application shall comprise the following:
- a) Application Submission Form duly signed and stamp by authorized person;
 - b) documentary evidence establishing the Applicant’s eligibility for its pre-qualification,;
 - c) documentary evidence establishing the Applicant’s qualifications, for its pre-qualification ; and

- d) any other document required as specified in this EOI.

10. Application Submission Form

- 10.1 The Applicant shall prepare an Application Submission Sheet using the form furnished in Section IV- Application Forms. This Form must be completed and submitted duly attested, signed and stamped without any alteration to its format.

11. Documents Establishing the Eligibility of the Applicant

- 11.1 To establish its eligibility, the Applicant shall complete the eligibility declarations in the Application Submission Form and other related Forms included in Section IV- Application Forms.

12. Documents Establishing the Qualifications of the Applicant

- 12.1 To establish its qualifications to perform the contract(s) in accordance with Section III, Qualification Criteria and Requirements, the Applicant shall provide the information requested in the corresponding Data Sheets included in Section IV- Application Forms.

13. Signing of the Application and Number of Copies

- 13.1 The Applicant shall prepare one original copy of the documents comprising the application clearly marked "ORIGINAL". The original of the application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant.
- 13.2 The Applicant shall submit two (02) duplicate copies of the signed original application, as specified in this EOI, and clearly marked "Duplicate". In the event of any discrepancy between the original and the copies, the original shall prevail.

D. SUBMISSION OF APPLICATIONS

14. Sealing and Identification of Applications

- 14.1 The Applicant shall enclose the original and the copies of the application in a sealed envelope that shall:
 - a) bear the name and address of the Applicant;

- b) be addressed to the Client, in accordance with this document ; and
- c) bear the specific identification for either or both type of weighing equipment. .

15. Deadline for Submission of Applications

- 15.1 The EOIs must reach the address mentioned below in sealed packet before **1200 hrs** (Pakistan Standard Time) **2nd May 2017** (Tuesday) in the office of the undersigned. The received EOIs will be opened on **2nd May 2017, 1400 hrs** (Pakistan Standard Time) sharp in the Committee Room of Transport Department, in presence of applicant's representatives.

Additional Secretary (Admn)
Transport Department, Government of Punjab
Transport House, 11-A Egerton Road, Lahore.
Tel: +92-42-99201158
Email: staffofficer.td@gmail.com

Applicants may submit their applications by registered posts or by hand as specified in this EOI before the deadline for submission of applications.

- 15.2 The Client may, at its discretion, extend the deadline for the submission of applications. In such case all rights and obligations of the Client and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended.

16. Late Applications

- 16.1 Any application received by the Client after the deadline for submission of applications prescribed will not be accepted and not considered for pre-qualification.

17. Opening of Applications

- 17.1 Client shall open the applications as per Punjab Procurement Rules (PRA), 2014 procedures and shall prepare a record of the opening of applications that shall include, as a minimum, the name of the Applicant i.e. Firm / Consortium of Firms / JV.

E. PROCEDURES FOR EVALUATION OF APPLICATIONS

18. Confidentiality

18.1 Information relating to the evaluation of applications, and recommendation for pre-qualification, shall not be disclosed to Applicants or any other persons not officially concerned with such process.

19. Clarification of Applications

19.1 To assist in the evaluation of applications, the Client may, at its discretion, ask any Applicant for a clarification of its application which shall be submitted within given time period. Any request for clarification and all clarifications shall be made in writing.

19.2 If an Applicant does not provide clarifications of the information requested by the Client within the date and time set in the Client's request for clarification, its application shall be rejected.

20. Responsiveness of Applications

The Client may reject any application which is not responsive to the requirements of the prequalification document mentioned as;

- Profile of the applicant firm / JV / Consortium of firms with an organogram, summary of qualifications & experience of core staff, key financial indicators and capacity & number of mobile (portable) weighing equipment manufactured in last five (05) years by the company.
- In the case of a JV / Consortium of firms, an MOU duly signed and stamp by all members shall be attached with EOI application.
- Name and Address of applicant's firm / JV / Consortium of firms, including detail of Registration with SECP or Registrar of Firms as the case may be (including the year of incorporation and number of years of relevant experience). In case of foreign firm registration with relevant department / agencies in their home country.
- Authorized Dealer Certificate from weighing equipment manufacturer company, in case of authorized dealer.
- Audited Financial Statements for the last 3 years (complete)

- Undertaking that the firm / members of JV / Consortium of firms has not been blacklisted or debarred by any government, semi-government and/or autonomous body in Pakistan or in their home country;
- In case of a local company or local JV / Consortium of firms partner; Proof of registration, NTN, sales tax and Punjab Revenue Authority (PRA) certificates.
- In case of foreign firm or JV / Consortium of firms partner; company and tax registration with relevant authorities in their home country. (*In case of Foreign Firm, registration with SECP or Registrar of Firms (whichever is applicable) and tax authorities in Pakistan is compulsory before signing of Agreement / Contract.*)
- The firm / members of JV / Consortium of firms fails to provide the manufacturer's company profile along with the number of mobile (portable) weighing equipment manufactured, in case of authorized dealer, shall stand disqualified.

F. EVALUATION OF APPLICATIONS AND PREQUALIFICATION OF APPLICANTS

21. Evaluation of Applications

21.1 The Client shall use the methods, criteria, and requirements defined in Section III, Qualification Criteria and Requirements to evaluate the qualifications of the Applicants. The use of other methods, criteria, or requirements shall not be permitted. The Client reserves the right to request any documentary evidence for the information mentioned in the EOI by the applicant that **do not** change / affect the substance of bid, as per Rule 33(2) of PPR 2014.

22. Client's Right to Accept or Reject Applications

22.1 The Client reserves the right to accept or reject any application, and to annul the prequalification process and reject all applications at any time, without thereby incurring any liability to Applicants.

22.2 The procuring agency may reject all bids or proposals at any time prior to the acceptance of a bid or proposal, as per Rule 35(1) of Punjab Procurement Rules, 2014.

23. Prequalification of Applicants

23.1 All Applicants whose applications have met or exceeded ("passed") the specified

threshold requirements will, to the exclusion of all others, be pre-qualified by the Client.

24. Notification of Prequalification

24.1 Once the Client has completed the evaluation of the applications it shall notify in writing of the names of those applicants who have been pre-qualified.

25. Invitation to Bid

25.1 Promptly after the notification of the results of the prequalification the Client shall invite bids by issuing Request for Proposal to all pre-qualified bidders.

26. Changes in Qualifications of Applicants

26.1 Any change(s) in the structure or formation of an Applicant (firm, JV, Consortium, Sole Proprietor, etc.) **is not permissible** after being pre-qualified and invited to bid.

27. Fraud and Corruption

The Client requires that Applicants / Bidders, under these contracts, observe the highest standard of ethics during the procurement and execution of such contracts. In pursuant of this policy, the Client:

- a) Defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) “Corrupt Practice” means the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of a public official in the procurement process or in contract execution;
 - (ii) “Fraudulent Practice” means a misrepresentation or omission of facts in order to influence a procurement process or the execution of a contract;
 - (iii) “Collusive Practice” means a scheme or arrangement between two or more bidders, with or without the knowledge of the Client, designed to establish bid prices at artificial, noncompetitive levels; and
 - (iv) “Coercive Practice” means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the procurement process or affect the execution of a contract;
- b) Will reject a proposal for award if it determines that the Bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the Contract in question;

- c) Will sanction a firm or individual, including declaring them ineligible, either indefinitely or for a stated period of time, to be awarded a contract if it at any time determines that they have, directly or through an agent, engaged, in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a contract; and
- d) Will have the right to require that a provision be included in Bidding Documents and requiring applicants/ bidders to permit the Client to inspect their accounts and records and other documents relating to the bid submission and contract performance and to have them audited by auditors appointed by the Client

Section III. Qualification Criteria and Requirements

This Section contains all the methods, criteria, and requirements that the Client shall use to evaluate applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms/ Data Sheets.

Contents

1. Technical Qualification Criteria	15
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TECHNICAL CRITERIA

S r. N o.	Description	Requirement	Max Mark
1	Valid ISO Certification of weighing equipment manufacturer / company (attach valid certificate)	<ul style="list-style-type: none"> • Yes 05 Marks • No 0 Marks 	05
2	Firm's / Consortium of Firms / JV's Profile	<ul style="list-style-type: none"> • Firm's / Consortium of Firms / JV's Profile including organogram, structure, country(ies) of operations 05 Marks • Qualifications & experience of core staff employed 05 Marks • Financial highlights of Firm's / Consortium of Firms / JV's 03 Marks • Weighing equipment manufactured by the company 02 Marks <p>(in case of authorized dealer, above information of weighing equipment manufacturer company should also be provided for the purpose of evaluation)</p>	15
3	Net-Worth of Firm / Consortium of Firms / JV (Minimum net-worth of firm/ consortium of firms / JV is PKR 30M. No marks will be awarded for net-worth less than PKR 30 M) (provide audited financial statements for last 3 years)	<ul style="list-style-type: none"> • Greater than PKR 50 M* 15 Marks • Between PKR 40.1M to 50M 10 Marks • Between PKR 30.0 M to 40.0 M 05 Marks • Less than PKR 30.0 M 0 Marks <p>(M* = Million)</p>	15
4	Establishment of Mobile Weighing Stations (No marks will be awarded if number of established mobile weighing stations is less than 5) (attach completion certificates / agreement)	<ul style="list-style-type: none"> • Supply of mobile weighing equipment 5 Marks • Installation of mobile weighing equipment 5 Marks • Calibration of mobile weighing equipment 5 Marks • Commissioning of mobile weighing equipment 5 Marks • Maintenance of mobile weighing equipment 5 Marks 	25
	Total Marks		60

The prospective applicant must obtain 65% (i.e. 39 marks) or more score to qualify for

issuance of RFP.

Note: Only shortlisted firms/ JV / Consortium of Firms will be issued Request for Proposal (RFP).

Incomplete, unsigned and/or late applications will not be entertained.

CHECKLIST OF DOCUMENTS

Please tick the relevant box:

Sr. No.	Description	Attached	Not Attached
1	Name and profile of firm/consortium of firms/JV		
2	A copy of CNIC attested from front and back		
3	Mention the name of Registration Authority/(s) under which organization/firm is registered and provide a copy of proof of registration to prove legal identity of your firm/organization. In case of Consortium of Firms / JV, please provide proof of copy of registration of each firm / partner.		
4	Mention National Tax Number (NTN). PRA and Sales Tax Number in the name of organization and provide a copy of registration for local firms (in case of foreign firm provide relevant documents)		
5	Attested copy of most recent tax certificate		
6	Attested copy of audited financial Statement for last three (03) years complete		
7	Documentary evidence for calibration and commissioning of weighing equipment		
8	Was your firm ever blacklisted by any government, semi-government, autonomous body or any bilateral/multi-lateral and/or financial institution? (MUST attach an undertaking by your firm's authorized person with this EOI)		
9	Brief description of the project(s) completed/in progress		
10	MOU duly signed and stamped in case of Consortium of Firms / JV		
11	Certificate of Authorized Dealership by the weighing equipment manufacturer		
12	Capacity and number of mobile (portable) weighing equipment manufactured		

TECH FORM: A-1: APPLICANT PROFILE SUMMARY

Sr. No.	Requirement	To be filled by Bidder
1	Legal Name of Firm/Consortium of Firms/JV	
2	Type of Firm (Public, Private, Limited, etc.)	
3	Actual Country/ies of Registration/Operation	
4	Date and place of registration	
5	Registration No. of Firm with SECP/ or any other concerned Authority (in case of foreign firm registration with relevant authority in home country)	
6	Countries of operation	
7	No. of staff in each country	
8	Years of Experience since Registration	
9	NTN, PRA & Sales Tax Number (in case of foreign firm please provide relevant information)	
10	Bidder's Authorized Representative Name	
11	Name of Board of Directors/ Chief Executive /Chief Operating Officer	Please attach list
12	Present Postal Address	
13	E-mail	
14	Phone/Fax	
15	URL	
16	Attached are copies of original documents of:	<ul style="list-style-type: none"> • All eligibility document requirements listed in this EOI • Articles of Incorporation or Registration of firm • National Tax Number & Sales Tax Registration Number

		<ul style="list-style-type: none">• Power of Attorney
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Signature _____ (Seal)
: _____
CNIC/Passport # : _____
Name : _____
Designation : _____
Address : _____

**TECH FORM: A-2: JOINT VENTURE PARTNER / CONSORTIUM OF FIRMS
 INFORMATION FORM** *(Information regarding all the partners should be filled.
 Maximum four (04) partners in a JV / Consortium of Firms)*

No.	Requirement	To be filled by Bidder
1	Legal Name of Firms	
2	JV's Party Legal Name	
3	MOU duly signed and stamp by all members / partners of JV / Consortium of Firms	
4	JV's Party Country of Registration: [insert JV's Party country of registration]	
5	Year of Registration: [insert Party's year of registration]	
6	Legal Address/es in Country/ies of Registration/Operation: [insert Party's legal address in country of registration]	
7	Countries of operation	
8	No. of staff in each country (all members/ partners)	
9	Years of Experience since Registration (all members/ partners)	
10	NTN, PRA, Sales Tax Number of each member of JV / Consortium of Firms	
11	JV's Party Authorized Representative Information Name: [insert name of JV's Party authorized representative] Address: [insert address of JV's Party authorized representative] Telephone/Fax numbers: [insert telephone/fax numbers of JV's Party authorized representative] Email Address: [insert email address of JV's Party authorized representative]	

12	Attached are copies of original documents of:	All eligibility document requirements listed in this EOI Articles of Incorporation or Registration of firm National Tax Number & Sales Tax Registration Number
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_____ (Seal)
 Signature : _____
 CNIC/Passport # : _____
 Name : _____
 Designation : _____
 Address : _____

TECH FORM: A-3: APPLICANTS ORGANIZATION

Provide a brief (maximum 5 pages) description of the background and organization of your firm and each partner for this assignment [Provide here description of the background and organization of your firm/entity and each associate for this assignment.]

Firm Structure:

Firm Background:

Chief Executive Officer:

Board of Directors / Partners.

Experience and Qualification of Human Resource Employed

Organization and Management Structure

Whether Weighing Equipment Manufacturer Firm is ISO Certified? If so provide a copy of ISO Certification.

[Empty box for providing the detailed description of the firm's background and organization as requested in the instructions above.]

Signature : _____ (Seal)
CNIC/Passport # : _____

Name : _____

Designation : _____

Address : _____

APPENDIX A
FORMAT FOR LETTER OF EOI
APPLICATION

[On the Letter Head of the Bidder (in case of Single or Lead Member (in case of a Consortium)]

Date: _____

The Secretary Transport
Transport Department,
GoPb, [Insert name of
Project]

Sir,

Being duly authorized to represent and act on behalf of _____ (hereinafter referred to as "the Bidder"), and having reviewed and fully understood all of the qualification requirements and information provided, the undersigned hereby expresses its interest and apply for qualification for the **[insert name of Project]** for

- i. Supply, Installation, Commissioning, Calibration and Maintenance of Thirty-Six (36) Mobile Weighing Equipment with all Accessories

We are enclosing our Expression of Interest (EOI), in one Original and two Copies, with the details as per the requirements of the EOI, for your evaluation.

The undersigned hereby also declares that the statements made and the information provided in the EOI are complete, true and correct in every detail.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

Firm/Organization seal & stamp

APPENDIX B-1
INFORMATION RELATED TO SUPPLY OF MOBILE WEIGHING
EQUIPMENT

Name of Bidder or partner of a joint venture
--

Use a separate sheet for each contract/project.

1	Number of contract(s):	
2	Name of contract:	
3	Country:	
4	Name of Client:	
5	Client address:	
6	Nature of works and special features relevant to the contract:	
7	Contract role (check one): <div style="display: flex; justify-content: space-around; text-align: center;"> Sole contractor Management Contractor Subcontractor Partner in a joint venture </div>	
8	Value in specified currencies at completion, or at date of award:	
9	Total Contract Amount: (Rs. Million)	
10	Sub-Contract Amount (if the role was sub-contractor): (Rs. Million)	
11	Responsible Contract Amount (if the role was partner in a joint venture): (Rs. Million) (percentage of share)%	
12	Date of award*: Ongoing _____ Completed _____	
13	Date of completion*:	
14	Contract/subcontract duration (years and months): _____ years _____ months	
15	Specified requirements ⁵ :	

**Please provide letter of award, Project Progress Report (signed and stamped by Client), and letter/certificate of completion for each project undertaken in this category for evaluation purposes.*

_____ (Seal)

Signature : _____

CNIC/Passport # : _____

Name : _____

Designation : _____

Address : _____

APPENDIX B-2
INFORMATION RELATED TO INSTALLATION OF MOBILE WEIGHING
EQUIPMENT

Name of Bidder or partner of a joint venture
--

Use a separate sheet for each contract/project.

1	Number of contract(s):	
2	Name of contract:	
3	Country:	
4	Name of Client:	
5	Client address:	
6	Nature of works and special features relevant to the contract:	
7	Contract role (check one): <div style="display: flex; justify-content: space-around; text-align: center;"> Sole contractor Management Contractor Subcontractor Partner in a joint venture </div>	
8	Value in specified currencies at completion, or at date of award:	
9	Total Contract Amount: (Rs. Million)	
10	Sub-Contract Amount (if the role was sub-contractor): (Rs. Million)	
11	Responsible Contract Amount (if the role was partner in a joint venture): <div style="display: flex; justify-content: space-between;"> (Rs. Million) (percentage of share)% </div>	
12	Date of award*: Ongoing _____ Completed _____	
13	Date of completion*:	
14	Contract/subcontract duration (years and months): <div style="display: flex; justify-content: space-around;"> ___ years ___ months </div>	
15	Specified requirements ⁵ :	

**Please provide letter of award, Project Progress Report (signed and stamped by Client), and letter/certificate of completion for each project undertaken in this category for evaluation purposes.*

_____ (Seal)
Signature : _____
CNIC/Passport # : _____
Name : _____
Designation : _____
Address : _____

APPENDIX B-3
INFORMATION RELATED TO CALIBRATION OF MOBILE WEIGHING
EQUIPMENT

Name of Bidder or partner of a joint venture
--

Use a separate sheet for each contract/project.

1	Number of contract(s):	
2	Name of contract:	
3	Country:	
4	Name of Client:	
5	Client address:	
6	Nature of works and special features relevant to the contract:	
7	Contract role (check one): <div style="display: flex; justify-content: space-around; font-size: small;"> Sole contractor Management Contractor Subcontractor Partner in a joint venture </div>	
8	Value in specified currencies at completion, or at date of award:	
9	Total Contract Amount: (Rs. Million)	
10	Sub-Contract Amount (if the role was sub-contractor): (Rs. Million)	
11	Responsible Contract Amount (if the role was partner in a joint venture): <div style="display: flex; justify-content: space-between; font-size: small;"> (Rs. Million) (percentage of share)% </div>	
12	Date of award*: Ongoing _____ Completed _____	
13	Date of completion*:	
14	Contract/subcontract duration (years and months): <div style="display: flex; justify-content: space-around; font-size: small;"> ___ years ___ months </div>	
15	Specified requirements ⁵ :	

**Please provide letter of award, Project Progress Report (signed and stamped by Client), and letter/certificate of completion for each project undertaken in this category for evaluation purposes.*

_____ (Seal)
Signature : _____
CNIC/Passport # : _____
Name : _____
Designation : _____
Address : _____

APPENDIX B-4
INFORMATION RELATED TO COMMISSIONING OF MOBILE
WEIGHING EQUIPMENT

Name of Bidder or partner of a joint venture
--

Use a separate sheet for each contract/project.

1	Number of contract(s):	
2	Name of contract:	
3	Country:	
4	Name of Client:	
5	Client address:	
6	Nature of works and special features relevant to the contract:	
7	Contract role (check one): <div style="display: flex; justify-content: space-around; text-align: center;"> Sole contractor Management Contractor Subcontractor Partner in a joint venture </div>	
8	Value in specified currencies at completion, or at date of award:	
9	Total Contract Amount: (Rs. Million)	
10	Sub-Contract Amount (if the role was sub-contractor): (Rs. Million)	
11	Responsible Contract Amount (if the role was partner in a joint venture): (Rs. Million) (percentage of share)%	
12	Date of award*: Ongoing _____ Completed _____	
13	Date of completion*:	
14	Contract/subcontract duration (years and months): _____ years _____ months	
15	Specified requirements ⁵ :	

**Please provide letter of award, Project Progress Report (signed and stamped by Client), and letter/certificate of completion for each project undertaken in this category for evaluation purposes.*

_____(Seal)
Signature : _____
CNIC/Passport # : _____
Name : _____
Designation : _____
Address : _____

APPENDIX B-5
INFORMATION RELATED TO MAINTENANCE OF MOBILE WEIGHING
EQUIPMENT

Name of Bidder or partner of a joint venture
--

Use a separate sheet for each contract/project.

1	Number of contract(s):	
2	Name of contract:	
3	Country:	
4	Name of Client:	
5	Client address:	
6	Nature of works and special features relevant to the contract:	
7	Contract role (check one): <div style="display: flex; justify-content: space-around; text-align: center;"> Sole contractor Management Contractor Subcontractor Partner in a joint venture </div>	
8	Value in specified currencies at completion, or at date of award:	
9	Total Contract Amount: (Rs. Million)	
10	Sub-Contract Amount (if the role was sub-contractor): (Rs. Million)	
11	Responsible Contract Amount (if the role was partner in a joint venture): (Rs. Million) (percentage of share)%	
12	Date of award*: Ongoing _____ Completed _____	
13	Date of completion*:	
14	Contract/subcontract duration (years and months): _____ years _____ months	
15	Specified requirements ⁵ :	

**Please provide letter of award, Project Progress Report (signed and stamped by Client), and letter/certificate of completion for each project undertaken in this category for evaluation purposes.*

_____(Seal)
Signature : _____
CNIC/Passport # : _____
Name : _____
Designation : _____
Address : _____

APPENDIX C1
FORMAT FOR POWER OF ATTORNEY FOR SIGNING PROPOSAL

(On a Stamp Paper of appropriate value)

POWER OF ATTORNEY

Know all men by these presents, we _____ (name and address of the registered office) do hereby constitute, appoint and authorize Mr./Ms _____(name and address of residence) who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our proposal for the [insert name of project] in the Pakistan including signing and submission of all documents and providing information/ responses to [*insert project name*], representing us in all matters before Transport Department, GoPb, and generally dealing with [*insert project name*] in all matters in connection with our proposal for the said project. We hereby agree to ratify all such acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all such acts, deeds and things awfully done by our aforesaid attorney shall and shall always be deemed to have been done by us.

For _____

(Signature)

(Name, Title and Address)

Accepted

_____ (Signature)

(Name, Title and Address of the Attorney)

Firm/Organization seal & stamp

Notes:

1. To be executed by the sole Bidder or the Lead Member in case of a Consortium duly supported .by a Board Resolution

2. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants (s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.

3. Also, where required, the executants(s) should submit for verification the extract of the charter documents and documents such as a resolution /power of attorney in favor of the Person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.

APPENDIX C2

**FORMAT FOR POWER OF ATTORNEY FOR LEAD MEMBER OF CONSORTIUM
POWER OF ATTORNEY**

(On a Stamp Paper of appropriate value)

Transport Department, GoPb has invited Proposals from interested Bidders for the [insert name of project]. Whereas, the members of the Consortium are interested in competing for the Project in accordance with the terms and conditions of the EOI and other connected documents in respect of the Project, and Whereas, it is necessary under the EOI for the members of the Consortium to nominate one of them as the Lead Member with all necessary power and authority to do for and on behalf of the Consortium, all such acts, deeds and things as may be necessary in connection with or incidental to the Consortium's proposal for the Project.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT:

We, M/s. _____, and M/s. _____ (the respective names and addresses of the registered office) do hereby constitute, appoint and authorize M/s. _____ as the Lead Member of the Consortium and as our attorney, to do on behalf of the Consortium, all or any of such acts, deeds or things as may be necessary in connection with or incidental to the Consortium's proposal for the Project, including submission of EOI application/ proposal, participating in conferences, responding to queries, submission of information/ documents and generally to represent the Consortium in all its dealings with Transport Department, GoPb or any other Government Agency or any person, in connection with the Project until culmination of the process of selection and thereafter till the Contract Agreement is entered into with Transport Department, GoPb.

We hereby agree to ratify all such acts, deeds and things lawfully done by Lead Member as our said attorney pursuant to this Power of Attorney and that all acts deeds and things lawfully done by our aforesaid attorney shall and shall always be deemed to have been done by us/Consortium.

Dated this _____ Day of _____ 201_.

(To be executed by all the members of the Consortium)

Firm/Organization seal & stamp

Note:

- 1. The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executants(s) and when it is so required the same should be under common seal affixed in accordance with the required procedure.*
- 2. The executants(s) should submit for verification the extract of the charter documents and documents such as Board Resolution and Power of Attorney in favor of the person executing this Power of Attorney in favor of the Lead Member.*

APPENDIX D1
FORMAT FOR ESTABLISHING FINANCIAL CAPABILITY
FINANCIAL CAPABILITY OF SINGLE ENTITY
(Net Worth)

Description	2015-16	2014-15	2013-14
Net Worth (PKR. Millions)			

(Signature of Authorized Signatory)

Firm/Organization seal & stamp

Signature, Name, Address and Membership No. of Chartered Accountant

APPENDIX D2

FINANCIAL CAPABILITY OF JV / CONSORTIUM OF FIRMS

Net Worth

Member	Equity Share (%)	Net Worth 2015-16 (PKR. Millions)	Net Worth 2014-15 (PKR. Millions)	Net Worth 2013-14 (PKR. Millions)
Member 1 (Consortium / JV)				
Member 2 (Consortium / JV)				
Member 3 (Consortium / JV)				
Member 4 (Consortium / JV)				
Total				

Aggregate Net worth = Rs _____ millions

(Signature of Authorized Signatory)

Firm/Organization seal & stamp

Signature, Name, Address and Membership No. of Chartered Accountant

APPENDIX E1

FORMAT FOR PROJECT UNDERTAKING

[To be submitted on the letter heads of the Bidder separately]

Date: _____

The Secretary Transport
Transport Department, GoPb,
[insert name of Project]

Sir,

We have read and understood the EOI Document in respect of the captioned Project provided to us on www.punjab.gov.pk/transport / www.ppra.punjab.gov.pk.

We hereby agree and undertake as under:

(a) Notwithstanding any qualification or conditions, whether implied or otherwise, contained in our EOIs we hereby represent and confirm that our EOIs is unqualified and unconditional in all respects.

(b) We are not Blacklisted/ bared by the Government in Pakistan or any of its Department or Agency from participating in any project. Neither any member of our Consortium is Black Listed/ bared in their respective country of operation or origin (*in case of JV*)

Dated this _____ Day of _____.

Name of the Bidder

Signature of the Authorized Person

Firm/Organization seal & stamp

APPENDIX E2
FORMAT FOR PROJECT UNDERTAKING

[In case of Consortium]

[To be submitted on the letter heads of the Bidder separately]

Date: _____

The Secretary Transport
Transport Department, GoPb,
[insert name of Project]

Sir,

We have read and understood the EOI Document in respect of the captioned Project provided to us on www.punjab.gov.pk/transport / www.ppra.punjab.gov.pk

We hereby agree and undertake as under:

We hereby agree and undertake to be an exclusive member of the consortium and not a member of any other consortium nor an independent bidder, applying for this Project and have submitted only one (1) EOI Application in response to this EOI

Dated this _____ Day of _____.

Name of the Bidder

Signature of the Authorized Person

Firm/Organization seal & stamp

APPENDIX F

FORMAT FOR ANTI-COLLUSION CERTIFICATE

[To be submitted on the letter heads of the Bidder separately]

Anti-Collusion Certificate

Date:

The Secretary Transport
Transport Department, GoPb,
[insert name of Project]

Sir,

We hereby certify and confirm that in the preparation and submission of this EOIs, we have not acted in concert or in collusion with any other Bidders or other person(s) and also not done any act, deed or thing which is or could be regarded as anti-competitive, restrictive or monopolistic trade practice.

We further confirm that we have not offered nor will offer any illegal gratification in cash or kind to any person or agency in connection with the instant EOIs.

Dated this _____ Day of _____, 201__.

Name of the Applicant

Signature of the Authorized Person

Note:

To be submitted by each Member in case of Consortium.

Firm/Organization seal & stamp

**APPENDIX G: AFFIDAVIT OF
DECLARATION**

(On a Stamp Paper of appropriate value)

Date:

The Secretary Transport
Transport Department, GoPb,
[insert name of Project]

We, [insert name of Applicant] hereby represent and warrant that, as of the date of this letter [Name of Applicant / Lead Member of Applicant], and each member of Applicant (if applicable):

1. Our firm is never debarred by any of Government, Semi Government and Autonomous Body in Pakistan *(in case of foreign firm, in their home country)*.
2. Our firm is never blacklisted by any of Government, Semi Government and Autonomous Body in Pakistan *(in case of foreign firm, in their home country)*.
3. I/our firm are not involved in any litigation with or against any of Government, Semi Government and Autonomous Body in Pakistan *(in case of foreign firm, in their home country)*.

Yours faithfully,

(Signature of Authorized Signatory)

(Name, Title and Address of the Bidder)

Firm/Organization seal & stamp

APPENDIX H

UNDERTAKING

It is certified that the information furnished here in and as per the document submitted is true and correct and nothing has been concealed or tampered with. We have gone through all the conditions of Pre-Qualification and is liable to any punitive action for furnishing false information / documents.

Dated this _____ Day of _____, 201__.

Name of the Applicant

Signature of the Authorized Person

Firm/Organization seal & stamp

APPENDIX I
LETTER OF INTENT TO FORM A CONSORTIUM

[On the Letter Head of the Bidder (in case of Single Entity) or Lead Member (in case of a Consortium)]

Date:

The Secretary Transport,
Transport Department, GoPb,
[Insert name of Project]

Sir,

We, _____ hereby convey our intent to form a consortium with and _____ for the successful execution of the captioned Project. The Lead member of the Consortium will be _

We commit to provide the following appendices and documents with the RFP submission, if pre-qualified:

1. The Power of Attorney for signing authority
2. The Power of Authority for Lead Member
3. Duly notarized/Attested/Verified Agreement of the Consortium / JV.
4. Documentary Evidence
5. Attested and Verified documents form Pakistan's Embassy in home country

The mode of execution of the Power of Attorney would be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the consortium members and when it is so required the same would be under common seal affixed in accordance with the required procedure.

The consortium members would submit for verification the extract of the charter documents and documents such as Board Resolution and Power of Attorney in favor of the person executing this

Power of Attorney in favor of the Lead Member.
Yours faithfully,

(Signature of Authorized Signatory) (Name,

Title and Address of the Bidder)

Firm/Organization seal & stamp