



Government of the Punjab
Punjab Board of Investment & Trade (PBIT)



CAREER OPPORTUNITIES

Punjab Board of Investment and Trade (PBIT) is the Investment Promotion Agency of Punjab Province. PBIT encourages talented and dynamic professionals to become members of its team in order to realize the mission and vision of the Chief Minister, Punjab.

Applications are invited from eligible candidates having requisite qualification and experience given hereunder, for the following posts:

1. Chief Executive Officer (One Post)

- i. Master's Degree or any equivalent sixteen years Degree recognized by HEC. Preference will be given to candidates with foreign qualification in relevant field.
- ii. Overall 14 years experience in public or private sector at international, national or sub-national level with minimum 6 years experience in a leadership role.

2. Director – Facilitation (One Post)

- i. Master's Degree in Business Administration, Economics, Social Sciences or any equivalent sixteen years Degree recognized by HEC.
- ii. At least 10 years relevant experience with minimum 3 years experience in a leadership role. Through understanding of doing business with the government and functioning of line departments will be preferred.

3. Additional Director-Legal & Dispute Resolution (One Post)

- i. L.L.B./L.L.M Degree recognized by HEC.
- ii. At least 07 years of experience in corporate / public sector with 4 years experience in a similar role.

Candidates for the above posts must possess interpersonal, presentation, analytical and problem solving skill set.

Candidates desirous of applying against the above-said posts should ensure that they fulfil the Job Requirements of the posts given on the PBIT website www.pbit.gop.pk. Application with irrelevant job experience will be rejected straightaway.

Interested candidates having relevant Degrees/ Certificates from reputable Universities/ fora should apply along with attested copies of educational testimonials by HEC/ competent fora and two passport size photographs, by **September 10, 2015** at the address given below. Only shortlisted candidates will be invited for interviews / selection process. No TA/DA will be admissible for the interview.

Government servants may apply through proper channel and, if selected, they will be offered market based salary as per Rules.

PBIT is an Equal Opportunity Employer and retains the right to choose candidates in its sole discretion. Incomplete applications or applications not received through proper channel will not be entertained.

PBIT reserves the right to increase or decrease the number of vacancies or to alter or modify or cancel the entire process of recruitment without any notice.

Director (HR & Admin)

23-Aikman Road GOR 1, Lahore, Pakistan

Phone: 042-99205201-6, Fax: 042-99205171

<http://www.pbit.gop.pk>

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